

TIMELINE OF SUBMISSION OF RESEARCH PROJECT

(Semester 1, 2023/2024)

KQD7001/ KQE7001/ KQB7001/ KQC7001/ KQK7001

Level	Steps	Detail	Action	Datelines
P1 (The first 5/6 credit hours)	1	Identify supervisors and propose research title. The list of supervisors are listed in https://engine.um.edu.my/list-of-research-project-proposal Download Application of Appointment of supervisor and Research Proposal form from https://engine.um.edu.my/postgraduate-programmes <small>Note: Only for those who have not obtain title approval and appointment of supervisor(s) before. Students are ONLY allowed to start their project after the title and supervisors appointment have been approved by Faculty.</small>		18/09/2023 – 29/01/2024
	2	Submit the <i>Application of Appointment of Supervisor and Research Proposal Form</i> to the Deputy Dean office – TD(IT)F/001(2) Please ensure that the application form has been verified and signed by the proposed Supervisor.	Those who registered Research Project (P1) must apply for the approval of title	
	3	Higher Degree Meeting for approval of supervisor appointment & Research Title.	DD's office	Monthly (last meeting is on February, 2024) ↙
	4	Inform students and supervisors of the approval of supervisor appointment and research title.	DD's office	
	5	Presentation for (P1) – between student and supervisors	Supervisor	Presentation should be made in front of the supervisor no later than 2 weeks before the final presentation (P2)
P2 (The second 5/6 credit hours)	1	Submission of Research Report for Examination – documents to be attached: (a) Research Report for Examination Form – can be downloaded from http://engine.um.edu.my > Study > Programme > Postgraduate> (Forms) (b) 2 copies printed report with blue cover (navy blue) (c) A softcopy (CD) of Research Report (d) <u>A copy of approval letter</u> from Faculty on the Appointment of Supervisor and Research Project Title. (e) Turnitin Report not more than 21% (f) Research Project Meeting Report Form, Faculty of Engineering IMPORTANT: Students are strongly advise to ensure the Research Report's title are as approved by the Faculty.	Students	30/10/2023 (Mon) to 19/01/2024 (Fri)

2	Submission of Research Report to the Examiners for Examination	DD's office	11/01/2024 (Thu)
3	Presentation for (P2) - handle by DD's office	Student/ Examiner(s)	*29/01/2024 (Mon) & 30/01/2024 (Tue)
4	Submission of Examiner's report to the candidates	DD's office	02/02/2024 (Fri) & 05/02/2024 (Mon)
5	Candidates submit Final Correction with the following: a) 3 copies hardcover (navy blue) b) 1 copy softcopy (CD) of Research Report c) A copy of approval letter from Faculty Meeting on the Appointment of Supervisor and Confirmation of Title d) Turnitin Report 21%		22/02/2024 (Thu) - (Last day)
6	Board of Examiner's Meeting	DD's office	*22/02/2024 (Tue)
7	Release of the Result		*23.02.2024 (Fri)

*Subject to change

Notes:

1. Kindly use the writing format for Research Report available at <https://engine.um.edu.my/postgraduate-programmes> > (Research Project (Master by Coursework) No. 6
2. Please follow the dateline given. Such delay will affect the submission of your Research Report and you may need to register again for the next semester.
3. Please ensure **that all forms must be filled** before submission to Postgraduate Office. Without completed documents as stated in para no. 1 (P2), your submission will not be processed.
4. Please do not hesitate to call us at 03-7967 4481 (Cik Maznah Mohd Zin) should you have further enquiries.

Deputy Dean (Postgraduates Studies) 26.10.2023-mmz

Handwritten signature

NOOR HAFIZA HALIM
PENOLONG PENDAFTAR
Fakulti Kejuruteraan
Universiti Malaya
50603 Kuala Lumpur